

The Federal Every Student Succeed Act (ESSA) requires that Title I schools have in place a Family Engagement Policy (FEP) or plan that indicates how the school will engage parents in meaningful ways in the education of their child.

Parents, stakeholders and the school district have jointly developed the following parent involvement policy:

Clarendon School District Two Title I Schools will:

**1. *Involve parents in the development of the district's Title I plan and in the process of school review and improvement***

- Parents are involved in all levels of district and school process of school planning, review and improvements: SIC, Title I Planning Teams, District Improvement Planning Teams, Action Teams for Partnerships and Parent Advisory Board.
- Summaries of the district's and school's plan are provided annually to parents at each Title I school site.
- Copies of the school's plans are available at each school site for review.

**2. *Provide coordination, technical assistance, and support to schools for effective parent involvement.***

- The district annually requires each Title I school to expend Title I funds for Parent and Family involvement activities and training
- The district annually provides each Title I school with Parent Information brochures for distribution to parents that includes the parent notification requirement of the Every Student Succeeds legislation.
- To the extent feasible and appropriate, each Title I school provides information related to school and parent programs, meetings and

other activities in a format and language parents can understand.

- The district annually completes and submits a district Family and Community Engagement Plan to the National Network of Partnership Schools. The district Family and Community Engagement (FACE) Facilitator works with Title I schools in developing an Action Plan for Family and Community Engagement. Meetings are held quarterly with schools to review Action Plan progress.
- The district annually provides in-service materials and training to the school staff.

**3. *Build the schools' and parent capacity for strong parental involvement.***

- Title I schools offer workshops & family nights for parents on a variety of topics to inform them of the curriculum, instruction, assessments, parenting skills, collaboration with other programs, and ways they can support their children's learning at home.
- Parent Teacher conferences are offered to parents at least twice a year at a time that is convenient for parents. Ongoing communication with parents is strongly recommended and supported.
- Homework assignments will be assigned in such a way as not to disadvantage students whose parents do not speak English or for some other reason are unable to assist the child.
- Family and community members are encouraged to volunteer. The district provides orientation/training meetings for parents and community members interested in volunteering.
- Parents are encouraged to be an active participant in the Student Intervention Team to support their struggling student.
- Title I schools will utilize a variety of communication techniques beyond school and

classroom newsletters to enhance parent participation, and to provide a description and explanation of the curriculum and assessments in use at the school. This may include the distribution of notices written in the parents' home language, personal phone calls, alert now calling system, marquees, webpage and information posted at community location that are likely visited by parents.

- On the request of parents, provide opportunities for regular meeting for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any suggestion as soon as practicably possible.

**4. *Coordinate and integrate parent involvement under this program with parent involvement under other programs.***

- The district's FACE Facilitator works with Title I schools to help organize and coordinate parent involvement activities and trainings.
- The district's FACE Program Facilitator coordinates with Head Start and local childcare facilities in providing workshops to parents, Families Reading Every Day book bag exchange program and transitional opportunities for students matriculating into Manning Early Childhood Center K-5 program, as well as, partner with Clarendon County First Steps in implementation of the Parents as Teachers Program and Count Down to Kindergarten.
- The FACE Program Facilitator conducts, twice a year, a community wide Read Aloud Campaign in October and March.
- The FACE Program Facilitator in is contact with local civic organizations, SICs,

volunteers, Adult Education and other community organizations.

**5. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of parent involvement policy.**

- Title I Schools will hold meetings in September, January and May to share information with parents and involve parents in decisions about planning Title I programs and parent involvement activities.
- Title I schools will conduct an annual parent-school partnership survey each spring requesting parental input on parent involvement activities offered during the year. The findings are used to design strategies and guide the Action Plan for Partnership for more effective parent and family engagement.

**6. Develop a Principal-Teacher-Parent-Student Compact.**

- A written agreement (home-school compact) between the principal, parent, teacher and student that identifies the activities each stakeholder will share in being responsible for improved student achievement and student success will be reviewed with parents at open house, parent teacher conferences or another meeting set aside for this purpose.



**Parent's Rights**

- To receive a description of your school's Title I services and curriculum
- To provide feedback, suggestions and ideas into the development of the Title I plan and Parent and Family Engagement Policy
- To receive information in an understandable format and to the extent feasible in a language you understand
- To conference with your child's teacher
- To have your student's annual test results explained to you
- To receive a copy of both the school's and district's Title I Parent and Family Engagement Policy
- To attend an annual Title I parent meeting
- To receive written notice if your child's school becomes a Priority or Focus School
- To receive training in how to help your child succeed academically through monthly workshops
- To receive information on the professional qualifications of the staff teaching your child
- To receive written notice if your child has been taught for four or more consecutive weeks by an inexperienced, out of field, ineffective teacher

For more information about Title I, contact

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**Title I  
Parent & Family  
Engagement Policy**



*The mission of CSD2 Parental and Community Involvement is to encourage and welcome parental and community ideas, suggestions, and participation in a consolidated effort to improve the academic success of all students.*

*We will accomplish this by creating a meaningful partnership between families, community and schools through support and training.*

*The Mission of Clarendon School District Two is "Educating Children."*

Dr. Shawn Johnson, Superintendent  
Dr. Jacqueline Inabinette, Assistant Superintendent of Administration & Personnel